To Turn ON the Data Projector:
1. Select the media you wish to display. For device specific instructions, consult the appropriate section further down this page. Make sure your media device is connected and turned on.
2. Select the appropriate media device on the Crestron Touch Panel located on the right side of the podium. The list of media devices is in a vertical column on the left side of the touch screen interface.
3. When you have selected your media source, press the [Send to Projector] button. The projector will begin to warm-up, which will take ~60 seconds.

To Play a DVD, Blu-Ray:
1. To play a Blu-Ray disc or DVD, insert disc into the Blu-Ray player located in the podium cabinet.*
2. Select the Blu-Ray player on the left side menu on the control panel.
3. Use the controls on the podium control panel to move through menus and make selections.
4. Use the controls on the right side of the touchscreen to raise or lower “Program Volume” to adjust media playback audio levels.

To Connect a Laptop to the System:
1. Connect the Laptop using the HD-15 cable located on the Podium (shown bottom right)
2. For Laptop Audio, plug the Mini-cable located on the Podium into your laptop’s headphone jack. (shown bottom right)
3. Turn on your laptop, if you have not done so.
4. Select either [Laptop VGA] or, if you are using HDMI, [Laptop HDMI] from the media devices on the left side of the control panel. Please note that while the room supports HDMI, no cable is provided, and must be provided by the user.

Note: If your Laptop does not display after following these steps, make sure your laptop is set to “Exterior Display” mode and your resolution is set to 1024x768, at 60 Hz refresh rate.

To Use the Digital Document Camera:
1. Turn on the document camera by pressing the silver power button on the right side of the camera body. It will take ~30-45 seconds to warm up.
2. From the media inputs on the left side of the podium control panel, select “Doc Cam”. Use the Zoom and Focus buttons located on the camera body to adjust the image as needed.

To Turn off Projector, (This may vary between models):
1. If there is a [System Off] option, please select that to turn off the system.
2. If there is no [System Off] option, please press the power button symbol located on the physical touchscreen located on the far top right of the component. A message should pop up, please press [Yes] to shut off.